

INTERNATIONAL BUSINESS INVESTMENT FORM

Initial Assessment of an Investor:

Proof of Identity:

- 1) Copies of birth certificate
- 2) Copies of passports – biodata page (passport number, date of issue and expiry, photo, name and date and place of birth) and any pages showing amendments in name, date of birth, expiration, etc.
- 3) Marriage certificate(s), final divorce or annulment certificate(s). If married more than once, include all certificates from each marriage.
- 4) If you have a common-law partner, submit a “statutory declaration of common-law partner” plus supporting documents of cohabitation for at least 12 continuous months
- 5) Update resume/CV

Admissibility factors:

- 1) Police certificate form each country where you have lived for 6 months or more, since the age of 18.
- 2) Statement that family members (spouse, common-law partner, and dependent children age below 19 or dependent unmarried child) have no criminal records that will make them inadmissible to Canada. Note that family members will be requested to provide police certificates by Canada immigration at a later stage.
- 3) Medical certificate done within the last 6 months.
- 4) Statement that family members (spouse, common-law partner, and dependent children age below 19 or dependent unmarried child) are in good health and are not expected to have any health issues that is deemed likely to be danger to public health and safety or might reasonably be expected to cause excessive demand on health or social services. Note that the investor and family members will be requested to undergo medical examination by Canada immigration from a designated panel physician at a later stage.

Proof of sources of funds:

- 1) Business documents (if multiple companies, including multiple countries, provide documents for each company).
 - a. Certificate of registration or incorporation or partnership
 - b. Articles of incorporation
 - c. Utility bills and/or documents showing the name and address of the business
- 2) Certified bank statements for the last 6 months. Attach an explanation for any large withdrawals or large cash deposits.
- 3) Audited financial statements for the last 3 years.
 - a. Balance Sheet

- b. Income Statement
 - c. Cash Flow
 - d. Statement of Changes in Equity
- 4) Tax returns filed for the last 3 years
 - 5) Commercial lease agreement (where applicable)
 - 6) Letter from a legal business confirming the existence of a contract for a good or service.
 - 7) For sole proprietorship and partnership, an attestation by a lawyer, notary public or chartered accountant that the business exists and what the main activities of the business are.
 - 8) If employed, Certificate of Employment showing length of employment, job position, and annual salary.
 - 9) If employed, pay stubs or proof of bank salary remittances for the last 6 months.
 - 10) Other documentary proof showing legitimate sources of funds being invested.

Background Information

- 1) List of travels to other countries in the last 10 years

- Entry / exit
- Purpose of travel
- Company/Person visited
- Address in foreign country

- 2) Family members (spouse and children)

- Name
- Date of birth
- Relationship to investor
- Occupation
- Address

*If documents are not in English, it **must be accompanied** by:*

- the English translation; and*
- an affidavit from the person who completed the translation; and*
- a certified photocopy of the original document.*

An affidavit for a translation is a document stating that the translation is a true and accurate version of the original text. The translator swears in front of a commissioner authorized to administer oaths in the country where the translator lives, that the contents of their translation are a true translation and representation of the contents of the original document.